ABB

GBS FINANCE ACCOUNTS PAYABLE

Information to suppliers about local specifics of the payment process in ABB OY (Finland)

Dear ABB Supplier,

As part of global standardization of the payment process within ABB, find below the country specific information regarding the payment process.

This document contains country specific details. In case no local exception is defined in this document, the global standard applies mandatory.

The latest version of the global ABB Procure to Pay Process (P2P) for suppliers is available at the ABB supplier portal (https://new.abb.com/about/supplying/doing-business-with-abb/invoicehandling).

How to send invoices to ABB (related to chapter 2 of global P2P)

I.   **Electronic invoices:**
ABB prefers to receive invoices from suppliers electronically. Operator for receiving electronic invoices is Basware BAWCFI22.

II.   **Invoices via email:**
Invoices through email should be sent to this address: ABBFI@ironmountain.com.
Subject field: Please state right name, unit code of FIABB unit + OVT-code which you are invoicing.
For example: ABB Oy Drives (FIABB08) + OVT-code is 00370763403051.

You can find all our units OVT-codes from:
https://new.abb.com/fi/abb-lyhyesti/suomessa/invoicing-addresses

III. **Invoices via physical mail service:**
Physical invoices have to be sent to the invoice address mentioned in the Purchase Order (PO). In case no invoicing address is provided, invoices have to be sent to the following address:

You can find all our units address from:
https://new.abb.com/fi/abb-lyhyesti/suomessa/invoicing-addresses

Invoice requirements – deviations from global ABB standard P2P (related to chapter 6 of global P2P)

Listed below are the minimum details that an invoice must carry to ensure faster processing and avoid rejections. Please note any invoice not meeting this minimum requirement list is liable to be rejected by ABB. Payment due date will be calculated from the date of receipt of a valid invoice accepted by ABB or goods/service receipt whichever is later.

• Supplier name
• Supplier address and reference person including contact details (telephone, e-mail etc.)
• Supplier bank account

- Supplier VAT number
- Invoice number, invoice date
- Order number (same as stated in the Order)
- Supplier number (same as stated in the Order)
- Complete ABB Legal Entity Name, address, VAT registration number* and Division address (for which goods/services were ordered)
- Quantity
- Specification of Goods supplied
- Price (total amount invoiced)
- Currency
- Tax or VAT amount
- Tax or VAT number
- Payment terms

Inquiries on your invoices

fiabbaccounts.payable@fi.abb.com

Supply Chain Finance

RMMG	**ABB01**	Motors and Generators, Vaasa	ee-gbsscm.mg.vsa@abb.com
EPIN	**ABB03**	Protection and Connection	EE-TLL-EPPC@abb.com
EPPC	**ABB03**		EE-TLL-EPPC@abb.com
IAPG	**ABB04**	Power Grids	EE-gbs.scm.iapg.vsa@abb.com
PGGA	**ABB04**		orders.powersystems@fi.abb.com
PGGI	**ABB04**		EE-gbs.scm.pggi.vsa@abb.com
RMMG	**ABB05**	Motors and Generators, Helsinki	EE-GBSSCM-MGSY-HKI@abb.com
			EEGBSSCM.MGIN.HKI@abb.com
PGTR	**ABB06**	Transformers	EE-gbs.scm.pgtr.vsa@abb.com
EPDS	**ABB07**	Distribution Solutions	EE-GBS.SCM.EPMV.VSA@abb.com
EPPC	**ABB07**		EE-TLL-EPPC@abb.com
RMDR	**ABB08**	Drives	EE-GBSSCM-DR-HKI@abb.com
			EE-GBSSCM-DR-HKI-DS@abb.com
			EE-GBSSCM-DR-HKI-IMSP@abb.com
IAMP	**ABB09**	Marine and Ports	No commone-mail address
EPDS	**ABB10**	Process Automation	EE-GBS.SCM.EPMV.VSA@abb.com
IACT	**ABB10**	Process Automation	-
IAPI	**ABB10**	Process Automation	EE-gbs.scm.iapi.vsa@abb.com
IASU	**ABB10**	Process Automation	-
IATU	**ABB10**	Process Automation	-
	ABB11	Domestic Sales	EE-GBS.SCM.FIDOS@abb.com
ZCCO **ZCGS** **ZCRE**	**ABB15**	Functions & Services	EE-GBS.SCM.ZCCO.FI@abb.com
EPBP	**ABB18**	Wiring Accessories	purchase.wa@fi.abb.com
	ABB19	Solar	EE-GBSSCM-DR-HKI@abb.com
			EE-GBSSCM-DR-HKI-DS@abb.com
			EE-GBSSCM-DR-HKI-IMSP@abb.com

In general:
Please note this is part of the standard terms and conditions for supplying goods and services to ABB.
More information can be found on www.abb.com/supplyingtoabb.